

RUMSON-FAIR HAVEN REGIONAL HIGH SCHOOL

74 RIDGE ROAD

RUMSON, NEW JERSEY 07760-1896

www.rumsonfairhaven.org

Debra Gulick
Superintendent

(732) 842-1597
dgulick@rumsonfairhaven.org

In alignment with our School Emergency Operations Plan (2013) and Board Policy #8420 Emergency and Crisis Situations, the following plan has been put in place in order to address the spread of the COVID-19 in our school and throughout the school community.

Goal:

The Board of Education, the Superintendent and the Administrative Team of Rumson Fair Haven Regional High School have engaged in regular conversation regarding prevention and preparedness activities since January 2020. Together, our goal has been to respond to the most up-to-date factual information, with a deliberate and measured response that prioritizes both the health and education of our students. Additionally, we are committed to preventing the spread of misinformation by communicating transparently and frequently with the students, staff, and parents in our school community.

Prevention:

- Deep cleaning of entire building on Saturday, Feb. 29, 2020
- Additional custodial staff cleaning high frequency touchpoints daily since Mar. 4, 2020
- Replaced wall mount hand sanitizers with new batteries and product with 62% alcohol
- Distributed 62% alcohol hand sanitizers to all staff
- Installed additional wall mount hand sanitizers in large group areas
- Deep cleaning of entire building on Saturday, March 7, 2020

Preparedness:

- Updated Policy # 2412 to allow for online delivery of home instruction services - October 2019
- Provided professional development for all teachers in the use of Google Classroom - July & October 2019; February 2020
- A survey regarding access to the Internet was conducted (100% have access to the Internet; 1% of students need to borrow a device)
- Data regarding attendance and reasons for absences collected daily
- Supervisor oversight and support of the use of Google Classroom by all teachers - February 2020
- Planning meeting for potential school closures with Admin. Team - March 2020- weekly
- Planning meeting for potential school closures with full staff - March 9, 2020
- Supervisor follow up with all teachers regarding flexible assignments - March 9, 2020
- Planning meeting with counselors, CST and related services - March 9, 2020
- Planning meeting with teachers of highly specialized special education programs - March 10, 2020
- Increased use of Google Classroom by all teachers - March 2020
- Check-ins by counselors and CST members - March 2020
- Check-in by counselors with students eligible for free/reduced lunch - March 2020

Messaging:

- Weekly emails provided to school community regarding our prevention and preparedness activities
- Letter drafted by Board president, principal and superintendent
- All messages reflect links to reliable sources of information
- Additional messages sent to address new information (RBR sibling presumed positive)

Rumson-Fair Haven Regional High School will implement ***Online Learning Modules***.

The following details outline our plan for providing equitable access to instruction for all students, including students with disabilities.

General Education Students:

Each teacher or team of teachers will provide access to curricular materials and activities via Google Classroom. Additionally, teachers will determine a method for interaction with students using an approved platform (Google Classroom forums, Google Hangout phone in conferences, Gmail school accounts).

- Teachers will post materials and assignments daily, and provide support and feedback regularly.
- Students are expected to participate in activities daily and to hand in assignments through Google Classroom.
- Teachers and students will participate asynchronously (that is, at a time that is convenient for them).
- Teachers and students will be logged into Google Classroom at least two hours each day that we are closed.

The login to Google Classroom will be accessible on the front page of www.rumsonfairhaven.org. Students will have access to all of their classes at this login.

As needed, students will be able to borrow a Chromebook from our Media Center.

Additionally, provisions have been made for:

Students with disabilities:

- Access to curricular materials and activities via Google Classroom
- Additional supportive materials and resources as required by their IEPs
- Access to their teachers via Google Classroom tools (forums, and if necessary, Hangouts)
- Regular check-ins by CST members
- Students who are unable to access OT/PT or Speech services while we are closed will receive additional services once we have reopened after an initial assessment on a case by case basis.

Students with high counseling needs:

- Access to their counselor by phone by appointment (with parent permission)
- Regular check-ins by counselors

Students who receive free/reduced lunch:

- Lunches will be available for pick-up at a designated location at or near our school each day based on student need

Messaging during school closure:

- Interactions between teachers and students will take place through approved district supported applications, including Google Classroom and district email.
- Faculty will receive updates daily regarding the status of our closure.
- Parents will receive updates as new information becomes available through our Blackboard email system.
- Information will be posted on our website and updated daily.

- Two administrators will be present in the building each day